



# Rawalpindi Medical University



(PSDP PROJECT)

## INVITATION FOR BIDS FOR PROCUREMENT OF SOFTWARE FINANCIAL YEAR 2025-26

1. Rawalpindi Medical University invites bids on item wise basis from well reputed Firms/Companies/Sole Proprietors (Sole Distributors)/ General order Suppliers who are registered on E-PADS (**Electronic -Pak Acquisition and Disposal System**) for "**Procurement of Soft Ware**"
2. Bidding shall be conducted on '**Single Stage Two Envelopes**' basis..
3. Bidders are required to submit the documents through E-PADS along with following information
  - The bidder should be registered with FBR.
  - Income tax/sales tax certificate from relevant department
  - Professional tax certificate (Punjab)
  - List of relevant major supplies.
  - Evidence for supporting financial soundness.
  - Estimated amount of each item is mentioned in bidding documents.
  - 2% bid security of each item is mentioned in bidding documents.
  - The Original instrument of bid security must be delivered in the office of Purchase Officer Rawalpindi Medical University New Teaching Block inside Holy Family Hospital Rawalpindi prior to closing date/time of submission of bids.
4. Conditional, optional, incomplete and bid not meeting the evaluation criteria shall be considered as '**Non- Responsive**'.
5. In case e-bid or proposals including record submitted on the e-pads found corrupt, un-readable or contain virus, the e-bid or proposal shall be rejected.
6. The bids validity period will be 180 days
7. Bidding documents containing evaluation criteria, specifications and other terms & conditions can be downloaded from [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) , [www.rmur.edu.pk](http://www.rmur.edu.pk) & <https://punjab.eprocure.gov.pk/> free of cost.
8. Prospective bidders are requested to submit their bids through E-PADS on / before **5-1-2026 till 10:30 a.m.** Technical bids will be opened on the same date at 11:00 a.m. in the presence of bidders who intend to witness the proceedings.
9. **In case the bid submitting /closing date is declared public holiday the next working day shall be considered as the bid opening day.**
10. The URL of the website of PPRA is (<https://eproc.punjab.gov.pk/ActiveTender.aspx>) and response time shall be calculated exclusively from the date of publication of advertisement on the website of PPRA
11. RMU may reject all the bids subject to relevant provision of Punjab Procurement Rules 2014

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