|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monthly enrollment report: Target sample size \_\_\_\_\_** | | | | | | |
| Month | Planned | Actual | Planned cumulative | Actual cumulative | % of the target achieved  = (Cumulative Actual Enrollment ÷ Total Target Sample Size) × 100 | Progress notes |
| June 10 2025 | 10 | 5 | 10 | 5 | 5% |  |
| July 10 2025 | 15 | 6 | 25 | 11 | 15% |  |
| August 10,2025 | 16 | 22 | 41 | 33 | 44% |  |
| September 10, 2025 | 9 | 11 | 50 | 44 | 59% |  |
| October 10, 2025 | 8 |  | 58 |  |  |  |
| November 10, 2025 | 7 |  | 65 |  |  |  |
| December 10, 2025 | 10 |  | 75 |  |  |  |
| Total | 75 |  |  |  |  |  |
| Note: The data in this table is for illustration purposes only. Replace it with your own study data. | | | | | | |

Enrollment by Gender and Age of the patients (for the current month)

|  |  |  |
| --- | --- | --- |
| **Gender distribution** | **Frequency** | **Percentage** |
| Male | 6 | 40% |
| Female | 9 | 60% |
| Total | 15 | 100% |
| **Age distribution** | **Frequency** | **Percentage** |
| Less than 30 years | 13 | 86.6% |
| Above 30 years | 2 | 13.4% |
| Total | 15 | 100% |

Age brackets may be customized as per study requirements. If stratified randomization is used, include the relevant strata in this table.

Note: The data in this table is for illustration purposes only. Replace it with your own study data.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Milestones achievement table | | | | | |
| **Date of first patient enrolled**  dd/mm/yyyy | **25% sample size enrolled**  dd/mm/yyyy | **50% sample size enrolled**  dd/mm/yyyy | **75% sample size enrolled**  dd/mm/yyyy | **Enrollment complete** (100%) sample size enrolled  Last patient enrolled.  dd/mm/yyyy | **Date collection is complete**  last patient has completed the last follow up.  dd/mm/yyyy |
|  |  |  |  |  |  |
| Note: If a milestone is not achieved during the current month, write ‘In Progress’ or ‘Not Achieved’ | | | | | |

**Overall study performance for the current month**

Total number of patients who had lost to follow up /withdrew from the study

N=

Total number of patients who had completed the study, and data collection for all study end points is completed

N=

Total number of patients who had completed treatment, data collection for primary end points is completed but continued in research for data collection on secondary end points

N =

Total number of patients enrolled

N=

Excluded criteria 1 n=

Excluded criteria 2 n=

Excluded criteria 3 n=

Total number of patients screened

N=

Total number of patients who had completed treatment but follow up for data collection is continuing

N=

Total active patients (cumulative)

N=

Total number of patients randomized

N=

Principal investigator signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_/\_\_\_\_/\_\_\_\_

(dd/mm/yyyy)