



RAWALPINDI MEDICAL UNIVERSITY  
OFFICE OF RESEARCH INNOVATION  
& COMMERCIALIZATION (ORIC)

Ph: +92-51-9290853

No:     /ORIC/RMU/24

23<sup>rd</sup> January, 2025

**MINUTES OF MEETING**

**Subject:** Meeting with Vice chancellor RMU and ORIC.

**Time:** 11:40 am to 12:30 pm

**Venu:** Vice Chancellor Office

The meeting commenced at 11:40 am at **Vice Chancellor office**. The following members attended the meeting:

- |                           |                                   |
|---------------------------|-----------------------------------|
| 1. Prof.Dr. Muhammad Umar | Vice Chancellor, RMU              |
| 2. Prof. Dr. Sadaf Mumtaz | Director ORIC                     |
| 3. Dr. Amna Noor          | Additional Director ORIC (Member) |
| 4. Dr. Mehwish Iqbal      | Manager R&D ORIC                  |
| 5. Dr. Asif Butt          | Manager R&D ORIC                  |
| 6. Dr. Sidra Hamid        | Assistant Professor Physiology    |

**Agenda:**

- 1) Discussion on IP Policy.
- 2) Prepare a Grant Dissemination Process
- 3) Generate a Grant Record Submission Portal
- 4) Funding from Pharmaceutical companies.
- 5) Fellowship in Health Sciences
- 6) Allotment of Computer PRINTER to ORIC
- 7) Addressing key finance inquiries
- 8) Creation of Social Media Handle
- 9) How data saved at Data Center can be used
- 10) ORIC-Recognition with HEC

**Proceedings**

The Chairperson, Prof. Dr. Muhammad Umar, ordered the ORIC meeting at 11.40 a.m. The Chairperson welcomed all attendees and thanked them for their presence.

Dr. Sadaf Mumtaz, Director ORIC, introduced the above mentioned agenda of the meeting along with the brief introduction.



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Sr. No.	Agenda	Discussion	Approved
1)	Discussion on IP Policy.	Brief introduction on IP policy was presented and some amendments are needed.	
2)	Prepare a Grant Dissemination Process	Dr. Sadaf highlighted the need of Grant dissemination process to RMU faculty. IT section will help to generate a link for RMU faculty.	
3)	Prepare Grant Record Submission Portal	Develop a Grant Record Submission Portal in collaboration with the IT department.	
4)	Funding from industry and Pharmaceutical companies.	Dr. Asif shared the links to various companies offering grants to RMU, and ORIC will schedule meetings with these companies in the coming week.	
5)	Fellowship in Health Sciences	Dr. Asif proposed the idea of initiating a Fellowship in Health Sciences, which will be considered at a later stage.	
6)	Allotment of Computer to ORIC	We proposed the allotment of a computer to ORIC, which was approved by Sir.	
7)	Addressing key finance inquiries	Detailed records of the Previous projects finances.	
8)	Creation of Social Media Handle	Dr. Sadaf Proposed that we should create the handles for the ORIC updates on FB, Linkdin and Twitter.	
9)	How data saved at Data Center can be used	VC RMU suggested that how we can use data stored at Data center .	
10)	ORIC-Recognition with HEC	Dr. Sadaf and Dr. Mehwish to work on achieving HEC recognition of ORIC.	

The meeting commenced with a detailed discussion on agendas mentioned. The members actively participated in defining the key steps involved in the process.

The meeting was adjourned with no further points for discussion, and all action items were duly noted for follow-up.

Manager R&D, ORIC  
Dr. Mehwish Iqbal

Director ORIC  
Rawalpindi Medical University