

**Rawalpindi Medical University**

**Department of Surgery**

**Clinical Log Book**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Roll No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_RMU Reg. No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Aims and Objectives**

**Aims:**

1. To provide a structured record of clinical and surgical experiences during the Surgery clerkship.
2. To ensure documentation of learning in alignment with the clinical curriculum.
3. To facilitate self-assessment, reflection, and skill improvement.
4. To serve as a tool for periodic evaluation by supervisors.

**Objectives:**

1. Practice proper Surgery history-taking and examination techniques.
2. Acquire hands-on experience in using surgical instruments and performing basic procedures.
3. Develop clinical reasoning and decision-making skills for common surgical conditions.
4. Understand the principles of patient management in outpatient, ward, and operating theater settings.
5. Record and reflect on clinical and surgical skills achieved during the rotation.
6. Ensure compliance with attendance and professional behavior standards.

**Instructions:**

1. Wear a white coat and ID badge during all clinical activities.
2. Maintain 80% attendance, with leave applications submitted for absences.
3. Participate in all scheduled rotations, including OPD, wards, and OT sessions.
4. Document patient interactions, procedures, and learning outcomes daily.
5. Submit the logbook for evaluation at the end of the rotation.

**Rotation Overview**

**Learning Objectives**

By the end of the 6-week surgery clerkship, you should be able to:

1. Conduct a focused history and surgery examination.
2. Identify common surgery conditions.
3. Perform and interpret essential surgery examinations under supervision.
4. Identify Surgical Emergencies and Indications for Referral
5. Apply ethical principles and effective communication in patient care.
6. Participate in team-based management and patient education.
7. Gain Exposure to Surgical Techniques
8. Administer informed consent to patients undergoing surgical procedures

**Frame work & Clerkship Model**

**Total 3 Sessions of Final Year MBBS.**

* Every Session divided in 06 batches.
* Every batch rotates in different departments for 3 months.
* After completion of department period department will take module exam.
* After completion of 03 months rotation end block exam will be taken.
* After completion of 3 session’s send-up exam will be taken.

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Surgery Department**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX) Surgery**

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| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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**Morning Report**

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| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
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Every day two cases will be discussed in morning report. Each student should present two cases in morning report his/her rotation.

No. of Histories written.\_\_\_\_\_\_\_\_\_. Marks\_\_\_\_\_\_\_. Every student will write at least 5 histories less than 5 histories will be marked zero (0) 5 histories will be marked 10.

Ward test total marks\_\_\_\_\_\_\_\_\_\_. Marks obtained.\_\_\_\_\_\_\_\_\_\_\_. Percentage\_\_\_\_\_\_\_\_\_\_\_

Internal Assessment: Mini CXA + ward test + Histories marks

Total Marks. \_\_\_\_\_\_\_\_\_\_\_. Marks Obtained.\_\_\_\_\_\_\_\_\_\_\_\_\_. Percentage.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Surgery Department**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX) Surgery**

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| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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**Morning Report**

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| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
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Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Surgery Department**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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**MINI CLINICAL EVALUATION EXERCISE (Mini CEX) Surgery**

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**Morning Report**

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Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Surgery Department**

Hospital. \_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit. \_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX) Surgery**

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| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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**Morning Report**

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| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
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Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Orthopedic Department & Trauma**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX)**

**Orthopedic & Trauma**

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| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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**Morning Report**

**Roll No\_\_\_\_\_\_\_\_\_Batch\_\_\_\_\_\_\_\_Unit\_\_\_\_\_\_\_\_From \_\_\_\_\_\_\_\_\_To\_\_\_\_\_\_\_**

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| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
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**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**Orthopedic Department & Trauma**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

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 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX)**

**Orthopedic & Trauma**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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|  |  |  |  |  |  |  |  |
| **Total Marks** |  |

**Morning Report**

**Roll No\_\_\_\_\_\_\_\_\_Batch\_\_\_\_\_\_\_\_Unit\_\_\_\_\_\_\_\_From \_\_\_\_\_\_\_\_\_To\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
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|  |  |  |  |  |  |  |

Every day two cases will be discussed in morning report. Each student should present two cases in morning report his/her rotation.

No. of Histories written.\_\_\_\_\_\_\_\_\_. Marks\_\_\_\_\_\_\_. Every student will write at least 5 histories less than 5 histories will be marked zero (0) 5 histories will be marked 10.

Ward test total marks\_\_\_\_\_\_\_\_\_\_. Marks obtained.\_\_\_\_\_\_\_\_\_\_\_. Percentage\_\_\_\_\_\_\_\_\_\_\_

Internal Assessment: Mini CXA + ward test + Histories marks

Total Marks. \_\_\_\_\_\_\_\_\_\_\_. Marks Obtained.\_\_\_\_\_\_\_\_\_\_\_\_\_. Percentage. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**SICU & Anesthesia Department**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | Date | Topic | AttendanceMorning | Sign | AttendanceEvening | Sign |
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| 2 |  |  |  |  |  |  |
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 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX)**

**SICU & Anesthesia**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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| **Total Marks** |  |

**Morning Report**

**Roll No\_\_\_\_\_\_\_\_\_Batch\_\_\_\_\_\_\_\_Unit\_\_\_\_\_\_\_\_From \_\_\_\_\_\_\_\_\_To\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Every day two cases will be discussed in morning report. Each student should present two cases in morning report his/her rotation.

No. of Histories written.\_\_\_\_\_\_\_\_\_. Marks\_\_\_\_\_\_\_. Every student will write at least 5 histories less than 5 histories will be marked zero (0) 5 histories will be marked 10.

Ward test total marks\_\_\_\_\_\_\_\_\_\_. Marks obtained.\_\_\_\_\_\_\_\_\_\_\_. Percentage\_\_\_\_\_\_\_\_\_\_\_

Internal Assessment: Mini CXA + ward test + Histories marks

Total Marks. \_\_\_\_\_\_\_\_\_\_\_. Marks Obtained.\_\_\_\_\_\_\_\_\_\_\_\_\_. Percentage.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL ATTENDANCE RECORD**

**FINAL YEAR**

**SICU & Anesthesia**

Hospital.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit.\_\_\_\_\_\_\_\_\_\_\_\_Duration from \_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | Date | Topic | AttendanceMorning | Sign | AttendanceEvening history taking  | Sign |
| 1 |  |  |  |  |  |  |
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| 25 |  |  |  |  |  |  |

 In The Evening every student has to be taken one history in Emergency.

Total Days\_\_\_\_\_\_\_\_\_\_\_Days Attend\_\_\_\_\_\_\_%\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINI CLINICAL EVALUATION EXERCISE (Mini CEX)**

**SICU & Anesthesia**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Case** | **History (2)** | **General Physical Examination (3)** | **Clinical Examination (3)** | **Diagnosis (2)** | **Total 10** | **Sign** |
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| **Total Marks** |  |

**Morning Report**

**Roll No\_\_\_\_\_\_\_\_\_Batch\_\_\_\_\_\_\_\_Unit\_\_\_\_\_\_\_\_From \_\_\_\_\_\_\_\_\_To\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date**  | **Case**  | **History (2)**  | **Physical Examination (3)**  | **Differential diagnosis / Management (5)**  | **Total (10)** | **Sign** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Every day two cases will be discussed in morning report. Each student should present two cases in morning report his/her rotation.

No. of Histories written.\_\_\_\_\_\_\_\_\_. Marks\_\_\_\_\_\_\_. Every student will write at least 5 histories less than 5 histories will be marked zero (0) 5 histories will be marked 10.

Ward test total marks\_\_\_\_\_\_\_\_\_\_. Marks obtained.\_\_\_\_\_\_\_\_\_\_\_. Percentage\_\_\_\_\_\_\_\_\_\_\_

Internal Assessment: Mini CXA + ward test + Histories marks

Total Marks. \_\_\_\_\_\_\_\_\_\_\_. Marks Obtained.\_\_\_\_\_\_\_\_\_\_\_\_\_. Percentage. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Head of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Signature. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OPERATIVE SURGERY LOG BOOK**

**FINAL YEAR**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.**  | **Date**  | **Operative Procedure**  | **Elective / Emergency**  | **Surgeon**  | **Department**  | **Sign**  |
| 1 |  |  |  |  |  |  |
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**OPERATIVE SURGERY LOG BOOK**

**FINAL YEAR**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.**  | **Date**  | **Operative Procedure**  | **Elective / Emergency**  | **Surgeon**  | **Department**  | **Sign**  |
| 1 |  |  |  |  |  |  |
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**SKILL LAB LOG BOOK**

**FINAL YEAR**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.**  | **Date**  | **Skill**  | **No of attempts**  | **Competence obtained**  | **Sign**  |
| 1 |  |  |  |  |  |
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**DIRECT OBSERVATIONS OF PROCEDURAL SKILLS (DOPS)**

**MINOR SURGERY LOG BOOK**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.**  | **Date**  | **Skill**  | **No of attempts**  | **Competence obtained**  | **Sign**  |
| 1 |  | **IV fluid administration / IV Access**  |  |  |  |
| 2 |  | **Catheterization**  |  |  |  |
| 3 |  | **Nasogastric tube insertion**  |  |  |  |
| 4 |  | **Tracheotomy**  |  |  |  |
| 5 |  | **IM Injection**  |  |  |  |
| 6 |  | **CVP line**  |  |  |  |
| 7 |  | **Suturing**  |  |  |  |
| 8 |  | **Wound toilet & dressing**  |  |  |  |
| 9 |  | **Plaster Application**  |  |  |  |
| 10 |  | **Suprapubic cystostomy**  |  |  |  |
| 11 |  | **Lumber puncture**  |  |  |  |
| 12 |  | **Proctoscopy**  |  |  |  |
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**Level of competence: I independent. U under supervision.**

**Final Year –CPC log**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date**  | **Unit** | **Topic**  | **Sign** | **Date**  | **Unit** | **Topic**  | **Sign**  |
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**Total CPC: \_\_\_\_\_\_\_\_\_CPC Attended:\_\_\_\_\_\_\_\_\_\_ Percentage%\_\_\_\_\_\_\_\_\_\_\_**

**Summary of Assessment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Year and department**  | **Attendance / total attendance**  | **Total marks** | **Marks****obtained**  | **Percentage**  |
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| **Total**  |  |  |  |  |  |

**Skills and attitude:**

**Evaluation by Surgeon: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Self Evaluation:**

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**Student sign\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Grading \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign of HOD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A excellent, B Good, C Satisfactory, D Below average, E Poor**

**INSTRUCTIONS**

1. All students should wear white coat in the wards

2. All students should wear their ID badges during the clinical rotation

3. 75% attendance is mandatory for every student.

4. Students are required to submit leave application in principal office in case of illness or family emergencies.

5. Students will not be permitted to makeup time missed without a leave application

6. Students time schedule for clinical rotation will be set in the time table.

7. All students are required to attend the wards in the evening according to the their unit schedule

8. The final year clinical rotation will be clinical clerkship and students will stay in the ward according to unit schedule.

9. Student will have call days according to the unit schedule.

10. Students must write histories of all the patients on their allotted beds

11. Morning report will be presented from 9.30-10.00am for final year and 10.30 11.00am for fourth year.

12. Students are expected at all times to maintain a professional and therapeutic relationship with patients.

13. During a clinical rotation in 3rd year student must write at least 10 histories clinical examination and should have completed all Mini Clinical Skill Assessment (Mini CXA)

14. Ward test at the end of clinical rotation is mandatory

15. Yours internal assessment is based on Ward Test, Mini CXA, Attendance and Behaviour

16. Please keep a photocopy of this card with you so it can be replaced if lost.