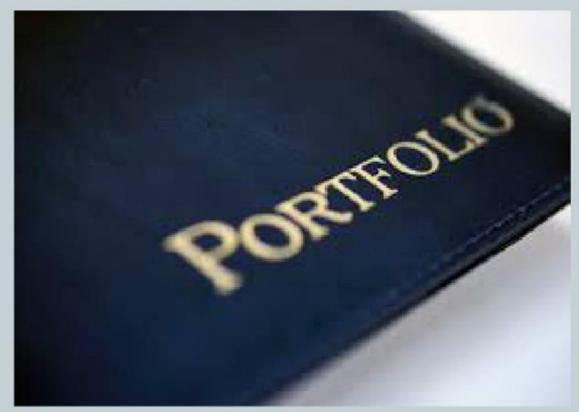


University Residency Program 2020 Rawalpindi Medical University MD Emergency Medicine



Introduction of portfolio

What is a portfolio?

A collection of a learner's various documents and assessments throughout residency that reflect their professional development over time. May include referral letters and procedure logs (Rider et al., 2007). Portfolios also frequently include self-assessments, learning plans, and reflective essays (Epstein, 2007).

What should be included in a portfolio?

resident may include the following components in his or her portfolio:

- Curriculum Vitae (CV)
- Personal Publications
- Research abstracts presented at professional conferences
- Presentations at teaching units/departmental meetings and teaching sessions
- Patient (case) presentations
- Log of clinical procedures
- Copies of written feedback received (direct observations, field notes, daily evaluations)
- Quality improvement project plan and report of results
- Summaries of ethical dilemmas (and how they were handled)
- Chart notes of particular interest
- · Photographs and logs of medical procedures performed
- Consult/referral letters of particular interest
- Monthly faculty evaluations
- 360-degree evaluations
- Copies of written instructions for patients and families
- Case presentations, lectures, logs of medical students mentored
- Learning plans
- Writing assignments, or case-based exercises assigned by program director
- List of hospital/university committees served on
- Documentation of managerial skills (e.g., schedules or minutes completed by resident)
- · Copies of billing sheets with explanations
- Copies of written exams taken with answer sheets

- In-training Evaluation Report (ITER) results
- Format can be as simple as material collected in a three-ringed binder or as sophisticated as information stored in a handheld Pocket PC (PPC).
- Patient confidentiality should be assured when any clinical material is included in the portfolio.
- Should be resident-driven and include a space for residents to reflect on their learning experiences.

Why portfolio is required?

Can be used as a:

- Formative learning tool: To help develop self-assessment and reflection skills.
- Summative evaluation tool: To determine if a competency has been achieved.
- Useful for evaluating competencies that are difficult to evaluate in more traditional ways such as:
 - o Practice-based improvement
 - o Use of scientific evidence in patient care
 - o Professional behaviors (Rider et al., 2007)
- Purpose is to highlight for the resident the need for ongoing learning and reflection to achieve and maintain competencies.
- Enormous flexibility in using the portfolio as a learning tool: Portfolio may focus on one area (e.g., assessments pertaining to professionalism in a learner with attitudinal issues) without losing its effectiveness for the broader scope of competencies.
- Number and frequency of entries may vary. Expectations, including minimum standards, should be defined with the resident from the outset.
- Portfolios can be powerful tools for guided self-assessment and reflection (Holmboe & Carracio, 2008).

Evidence:

- Evidence suggests that an assessment of skills is most valid when the tool used places the learner in an environment and/or situation that closely mimics that in which the learner will later practice the mastered skill (Wiggins et al., 1998). In that way, portfolios have the advantage of reflecting not just what residents can do in a controlled examination situation but what they actually do at work with real patients (Jackson et al., 2007).
- As an evaluation tool, the reliability and validity of a portfolio are dependent on the psychometric characteristics of the assessment and judging methods used in the portfolio process (Holmboe & Carracio, 2008).
- Research is still needed to determine whether portfolios can be a catalyst for self-directed, lifelong learning (O'Sullivan et al., 2002).

Practicality/Feasibility:

Portfolios can be time consuming for the resident to assemble and for the preceptor to assess.

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ENROLMENT DETAILS

Program of Admission	
Session	
Registration / Training Number	
Name of Candidate	
Father's Name	
Date of Birth/ CNIC No	
Present Address	
Permanent Address	
E-mail Address	
Cell Phone	
Date of Start of Training	
Date of Completion of Training	
Name of Supervisor	
Designation of Supervisor	
Qualification of Supervisor	
Title of department / Unit	
Name of Training Institute / Hospital	

INDEX:

- 1. CURRICULUM VITAE (CV)
- 2. CASE PRESENTATIONS
- 3. TOPIC PRESENTATIONS
- 4. JOURNAL CLUBS
- 5. MORBIDITY/MORTALITY MEETINGS
- 6. TRIAGE ROOM & MLC CASES
- 7. MEDICAL EMERGENCIES
- 8. SURGICAL EMERGENCIES
- 9. PEDIATRIC EMERGENCIES
- 10. GYNAECOLOGICAL & OBSTETRIC EMERGENCIES
- 11. PROCEDURAL SKILLS/DIRECTLY OBSERVED PROCEDURES
- 12. HANDS ON TRAINING
- 13. RESEARCH PUBLICATIONS/MAJOR RESEARCH PROJECT/ ABSTRACT/SYNOPSIS/DISSERTATION/PAPER PRESENTATION
- 14. ASSESSMENT RECORDS & EVALUATION PROFORMAS
- 15. AWARDS/TESTIMONIALS/APPRECIATION LETTERS
- 16. ANY OTHER SPECIFIC ACHIEVEMENTS
- 17. FUTURE AIMS & OBJECTIVES

CURRICULUM VITAE (CV)

Brief curriculum vitae encompassing all academic achievements & work experiences should be written or pasted here



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CASE PRESENTATION

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TOPIC PRESENTATION

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JOURNAL CLUB

Details of the selected critical appraisals of research articles discussed in journal club meetings should be written here

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TRIAGE ROOM & MLC CASE

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MEDICAL EMERGENCIES

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SURGICAL EMERGENCIES

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PEDIATRIC EMERGENCIES

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GYNE/OBSTETRICAL EMERGENCIES

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PROCEDURAL SKILLS/DIRECTLY OBSERVED PROCEDURES (DOPS)

Experiences during learning of procedures and details of directly observed procedures should be written here along with comments of the supervisor

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MORBIDITY/MORTALITY MEETINGS

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HANDS ON TRAINING

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RESEARCH PUBLICATIONS/ MAJOR RESEARCH PROJECT/ ABSTRACT/SYNOPSIS/DISSERTATION/PAPER PRESENTATION IN A CONFERENCE

All research experiences should be mentioned in this section along with comments of the supervisor

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ASSESSMENT RECORDS/EVALUATION PROFORMAS

Evidence of all available result cards and end of block (four months) evaluation record should mentioned in this section to have a reflection about resident's Medical knowledge, patient care, Interpersonal and Communication Skills, system based learning, practice based learning and professionalism.

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AWARDS/TESTIMONIALS/ APPRECIATION LETTERS

Evidence of awards, testimonials and appreciation letters if any should be given in this section with comments of the supervisor

ANY OTHER SPECIFIC ACHIEVEMENT

Evidence of any other specific achievement done under forceful circumstances as a compulsion or done by chance without any previous plan or done as a passion should be mentioned in this section along with comments of supervisor

FUTURE AIMS & OBJECTIVES

Brief overview of the future aims and objectives should mentioned in this section

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