Rawalpindi Medical University

Log Book

Diploma in Ophthalmic Medicine & Surgery

2022

Enrolment Details

Program of Admission _____
Session _____

Registration / Training Number _____

Name of Candidate _____

Father's Name _____

Date of Birth ___/ _____/ _____ CNIC No. _____

Present Address _____

_____

Permanent Address _____

_____

E-mail Address _____

Cell Phone _____

Date of Start of Training _____

Date of Completion of Training _____

Name of Supervisor _____

Designation of Supervisor _____

Qualification of Supervisor _____

Title of department / Unit _____

Introduction

It is a structured book in which certain types of educational activities and patient related information is recorded, usually by hand. Logbooks are used all over the world from undergraduate to postgraduate training, in human, veterinary and dental medicine, nursing schools and pharmacy, either in paper or electronic format.

Logbooks provide a clear setting of learning objectives and give trainees and clinical teachers a quick overview of the requirements of training and an idea of the learning progress. Logbooks are especially useful if different sites are involved in the training to set a (minimum) standard of training. Logbooks assist supervisors and trainees to see at one glance which learning objectives have not yet been accomplished and to set a learning plan. The analysis of logbooks can reveal weak points of training and can evaluate whether trainees have fulfilled the minimum requirements of training.

Logbooks facilitate communication between the trainee and clinical teacher. Logbooks help to structure and standardize learning in clinical settings. In contrast to portfolios, which focus on students' documentation and self-reflection of their learning activities, logbooks set clear learning objectives and help to structure the learning process in clinical settings and to ease communication between trainee and clinical teacher. To implement logbooks in clinical training successfully, logbooks have to be an integrated part of the curriculum and the daily routine on the ward. Continuous measures of quality management are necessary.

Reference

BraunsKS,NarcissE, SchneyinckC, BöhmeK, BrüstleP, HolzmannUM, etal. Twelve tips for successfully implementing logbooks in clinical training. Med Teach. 2016 Jun 2; 38(6): 564–569.

Index of Logbook

1. Case Presentation

2. Journal Club

3. Procedures performed

4. Emergency Cases

5. Evaluation Record

6. Attendance Record

7. Leave Record

Section- 01

Case Presentation

Sr#	Date	Name Of Patient	Age	Sex	Admission No.	Case Presented	Supervisor's Signature (Name/Stamp)

Sr.#	Date	Name of Patient	Age	Sex	Admission No	Diagnosis/Dd	Procedure Performed	Supervisor's Signature (Name/Stamp)

Sr.#	Date	Name of Patient	Age	Sex	Admission No	Diagnosis/Dd	Procedure Performed	Supervisor's Signature (Name/Stamp)

Section-02

Journal Club

Sr#	Date	Title of the Article	Name of Journal	Date of Publication	Supervisor's Remarks	Supervisor's Signature (Name/Stamp)

Section-03

Procedures Performed

Sr.#	Date	Name of Patient	Age	Sex	Admission No	Diagnosis/Dd	Procedure Performed	Supervisor's Signature (Name/Stamp)

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Section-04

Emergencies Handled

Sr.#	Date	Name of Patient	Age	Sex	Admission No	Diagnosis/Dd	Procedure Performed	Supervisor's Signature (Name/Stamp)

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Section- 05

Evaluation Record

(Excellent, Good, Adequate, Inadequate, Poor)

Sr. No	Date	Method of Evaluation (Oral, Practical, Theory)	Rating	Supervisor's Signature
1				
2				
3				
4				
5				
6				
7				
8				

Section- 06

Record Sheet of Attendance/Counselling Session/Documentation Quality Per Rotation

To Be Filled at The End of The Rotation

Month	Attendance Record				Documentation Quality					Counselling Session			Supervisor's Remarks Signature (Name/Stamp)
		Total	Attended	%	Poor	Average	Good	V. Good	Excellent	Yes	No	If Yes Then Number of Sessions	
	Ward												
	CPC												
	Lecture												
	Workshop												

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	Workshop												

Section-07

Leave Record

Sr.#	**Type Of Leave** (Casual Leave, Sick Leave, Ex –Pak Leave, Maternity Leave, Any Other Kind Of Leave)	Year	Date		Reason	Supervisor's Remarks	Supervisor's Signature (Name/Stamp)
			From	To			