

# Call letter specimen

According to merit list display on the website of the Chairman Admission Board / Vice Chancellor, University of Health Sciences, Lahore, you are provisionally selected for admission into first year MBBS class of this university for the session 2020-21 on open merit basis.

The University administration heartily congratulates you for your achievement. Selected candidate shall have to submit all original documents and certificates etc., at the time of interview/admission in the medical University in which he/she has been selected along with attested copies of these documents. **The signature and thumb impression of the concerned student on the back of attested copies of documents. The original documents of the selected candidates will be retained by the university and will be returned on leaving the institution.** You are hereby directed to submit your original documents as listed below in the office of the undersigned

1. You have to deposit the following documents in original (**plastic coating**) with in the university office before paying the university fee.
  - Matriculation Certificate.
  - F.SC / Equivalence Certificate.
  - Board Migration Certificate/NOC from concerned board of Intermediate and Secondary Education in favor of University of Health Sciences, Lahore, if the Board of Intermediate and Secondary Education is other than Punjab Province.
  - Provisional and Character Certificate.
  - Domicile Certificate.
  - Entry Test Marks Sheet.
  - Hafiz-e-Quran Certificate (if applicable).
  - Photocopy of C.N.I.C. Candidate and Father/Guardian.
  - **Two (02) Photocopies of FS.c Certificate/Result Card for verification.**
  - **One (01) set of attested photocopies (Matric & FS.c certificate with two photograph for UHS registration)**
  - **One (01) set of attested photocopies (Matric & FS.c certificate and three photographs for PM & DC registration).**
  - Attested (03) complete sets of PHOTOCOPIES of all original documents along with twelve fresh unattested PHOTOGRAPHS (Six I.D card & Six passport size) with sky blue background.
  - You will have to submit the “**Receipt of scheduled fee deposit in the respective and concerned Board of Intermediate & Secondary Education**” for the verification of documents.
  - Student has to submit a Surety Bond worth Rs. Three (3) million stating that he/she would serve Government of the Punjab, Health Department as “Probationary Medical Officer/Women Medical Officer” in the Primary Healthcare facilities for a period of one year after completing the foundation year /house job. In case he/she fail to fulfill the commitment, he/she shall be liable to pay Rs. Three (3) million to the Government.” (Health Department Notification No. S.O. (ME) 9-4/2015, dated 24 August 2015) on a stamp paper worth Rs. 100/- **duly attested by the first class Magistrate** (Specimen of which is enclosed).
  - An undertaking by the student and his/her Parents / Guardian on stamp paper worth Rs.100/- **duly attested by the first class Magistrate**, stating that if found guilty, the student will be expelled from the college without any notice on joining any political party/group and will strictly abide the college discipline/rules.

(P.T.O)

2. After submission of complete prescribed original documents, you shall have to deposit University dues amounting to Rs. 30,850/- and Hostel dues Rs. 36,340/- (**only for those candidates who are interested in hostel accommodation and they are also directed to deposit two photograph & one photocopied set of all documents for the current session 2020-21.** If you fail to do so within the stipulated period, your selection will be cancelled. The institution is not bound to provide hostel accommodation, however, accommodation will be provided, subject to availability and according to the merit, as per rule and regulations laid down in the prospectus of Govt. of the Punjab.

3. You will be medically examined by a board of doctors as a part of your admission process. The candidate must produce certificate to have been:-

- a) Inoculated against the enteric group of fevers within the preceding 12 months.
- b) Fully vaccinated against Tetanus.
- c) Fully vaccinated against hepatitis "B" virus.
- d) Foreign students will have to produce a certificate of their HIV status from prescribed laboratories in Pakistan. If during the course of studies any student is found to be positive for HIV infection, he/she shall be repatriated at his/her own cost to his/her country of origin.

4. Your eligibility for admission is subject **"to verification of your documents/ certificates from issuing authority. Your admission can be cancelled at any time during the course of study, if any of your document, certificates or statements are found to be forged in any way at any stage. The admission is also liable to be cancelled if any error or omission is detected at any stage by the competent authority"**.

5. All the rules and regulations prescribed in the Government of the Punjab Prospectus for Government Medical & Dental Institutions of the Punjab for the session 2019-20 and changes made there in from time to time are binding on you.

6. The students are directed to observe the dress code of Rawalpindi Medical University, Rawalpindi while attending all the classes.

**You are also directed to keep with you at least ten copies of each certificate before depositing them to university because the original documents of the selected candidates will be retained by the university and will be returned on leaving the institution.**

Please bring this Call Letter with you at the time of interview / admission.

Vice Chancellor  
Rawalpindi Medical University  
Rawalpindi